



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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DEAN D. EFSTATHIOU, Acting Director

ADDRESS ALL CORRESPONDENCE TO:
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IN REPLY PLEASE
REFER TO FILE: PD-5

November 18, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**SOUTH WHITTIER SHUTTLE SERVICE
ADDITIONAL FUNDING FOR CONTRACT NO. 75502
UNINCORPORATED AREA OF SOUTH WHITTIER
(SUPERVISORIAL DISTRICTS 1 AND 4)
(3 VOTES)**

SUBJECT

This action is to approve additional funding for Contract No. 75502 for the South Whittier Shuttle Service in the unincorporated area of South Whittier.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the contract work continues to be statutorily exempt from the provisions of the California Environmental Quality Act.
2. Approve additional funding in the amount of \$34,000 for the South Whittier Shuttle Service Contract with Southland Transit, Inc., Contract No. 75502, for the current contract year, and an additional annual amount of \$123,869 for each of the remaining optional renewal years, to increase the annual not-to-exceed amount from \$280,007 to \$403,876.
3. Authorize the Acting Director of Public Works or his designee to annually increase the contract amount up to an additional 25 percent of the annual contract sum for unforeseen, additional work within the scope of the contract for each of the remaining option renewal years, if required.

4. Authorize the Acting Director of Public Works or his designee to execute future amendments to incorporate necessary changes within the scope of work, if required.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to continue to provide transportation services to the residents of the unincorporated area of South Whittier. The Department of Public Works (Public Works) has contracted this service out since 2006.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Service Excellence (Goal 1), Organizational Effectiveness (Goal 3), Fiscal Responsibility (Goal 4), and Community Services (Goal 6). The contractor, who has the specialized expertise to provide this service accurately, efficiently, timely, and in a responsive manner will support Public Works in meeting these goals.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The additional \$34,000 for the current contract year will increase the funding available to \$384,009 commencing upon Board approval for the current contract year and the additional annual amount of \$123,869 for the subsequent option years will increase the annual not-to-exceed amount for each of the option years from \$280,007 to \$403,876. The two option year amounts may be augmented by up to 25 percent annually for unforeseen, additional service requirements within the scope of the contract. Following are the budget requirements for Contract Years 2008-09 through 2010-11:

Contract Year	2008-09	2009-10	2010-11
Approved Funding Amount	\$350,009*	\$280,007	\$280,007
Requested Funding Amount	\$384,009*	\$403,876	\$403,876

*Includes approved 25 percent contingency for unforeseen, additional service requirements.

Funds for this service are available in the First and Fourth Supervisorial Districts' Proposition A Local Return Transit Programs, included in the Fiscal Year 2008-09 Transit Enterprise Fund Budget. Funds to finance the contract's option years and the

25 percent additional funding for contingencies will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On December 20, 2005, your Board approved Contract No. 75502 with Southland Transit, Inc., for the operation and management of the South Whittier Shuttle Service to provide shuttle transportation services to various points of interest, such as major area shopping centers and malls; senior, youth, and community centers; educational destinations; medical providers; public parks and recreational areas; public libraries; and civic centers. The contract was for an initial three-year period beginning on January 21, 2006, with two 1-year renewal options.

On January 30, 2007, your Board approved an amendment to Contract No. 75502 for the South Whittier Shuttle Service, with Southland Transit, Inc., to add operation and management of transit services for the Avocado Heights, Bassett, and West Valinda Flex-Route Shuttle Service from January 31, 2007 through January 20, 2008, at an estimated cost of \$195,000, with an additional one-year renewal option at the same cost. The amendment also incorporated the cost-of-living adjustment adopted by your Board on October 17, 2006. Funding was added to the contract to finance the cost of the additional services.

In May 2007, during the second contract year, the service hours for the South Whittier Shuttle Service were expanded from Monday through Friday, from 8 a.m. to 6 p.m., and on Saturday, from 9 a.m. to 5 p.m., to Monday through Friday, from 6 a.m. to 8 p.m., and on Saturday, from 8 a.m. to 6 p.m. This resulted in approximately a 37 percent increase in the number of total service hours per contract year. The 25 percent contingency was projected to be sufficient to finance the required additional cost of the expanded service hours for the second contract year.

On April 17, 2008, Contract No. 75502 was again amended to reflect increased hourly rates subject to the County Living Wage Program. As a result, the annual not-to-exceed amount was increased from \$254,857 to \$280,007. This revised annual amount was based on the original number of service hours and did not include funding the cost of the expanded service hours. A total of \$34,000 of additional funding is being requested for the current contract year and an increase in the annual not-to-exceed amount from \$280,007 to \$403,876 is being requested for each of the remaining option renewal years.

The Honorable Board of Supervisors
November 18, 2008
Page 4

ENVIRONMENTAL DOCUMENTATION

This service is statutorily exempt from the provisions of the California Environmental Quality Act pursuant to Section 21080 (b) (10) of the Public Resources Code. This exemption provides for the implementation of passenger or commuter transit services.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This action will not result in the displacement of any County employees as this service is presently contracted with the private sector.

CONCLUSION

Upon approval, please return an adopted copy of this letter to Public Works, Programs Development Division.

Respectfully submitted,



DEAN D. EFSTATHIOU
Acting Director of Public Works

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c: Chief Executive Office (Lari Sheehan)
County Counsel
Office of Affirmative Action Compliance